

How do I sign up for a Canvas account as a Parent?

Parents (Observers) can link their Canvas account to their student's account so they can see assignment due dates, announcements, and other course content. If an institution that is a Canvas client wants parents to observe a student via linked accounts, that institution must create user accounts for parents or guardians, or they will provide self-registration on their Canvas URL login page. Remember, Observers can view the course content but cannot participate in the course.



Notes:

- Observers will create a Canvas account using the institution's Canvas URL. These steps are relevant to any institution that allows the self-registration banner on their Canvas URL login page.
- To observe a student, you must know the student's Canvas username and password.
- The student must be enrolled in the course and must accept the course invitation before you can sign up to observe the student. If you receive an invalid username or password message during the signup process and the student's credentials are correct, check with the student to verify that he or she has received and accepted the course invitation.
- These steps must be completed through the web version of Canvas. The observer signup process cannot be done through the mobile app.

Open Canvas url: <https://diocesefwsb2.instructure.com/login/canvas>



Click to register

Click the Need a Canvas Account? Click Here, It's Free! link.

Note: If you already have a Canvas account, and you are linked to the other user, just log in with your credentials.



Sign Up As A Parent (Free Account)

Click the Parents sign up here link.



Enter Contact Information (Free Account)

Enter the following information:

1. Enter your name in the name field.
2. Enter your email in the email field.
3. Enter your child's username in the child's username field.
4. Enter your child's password in the child's password field.
5. Agree to the terms of use by clicking the You agree to the terms of use check box.
6. Click the Start Participating button.

A screenshot of a "Parent Signup" form window. The window has a title bar with "Parent Signup" and a close button. The form contains several input fields and a checkbox, each with a numbered callout bubble. 1. "Your Name" field with "Bill Sanderson" entered. 2. "Your Email" field with "bill.sanderson.canvas@gmail.com" entered. 3. "Child's Username" field with "nora.sanderson.canvas@gmail.cc" entered. 4. "Child's Password" field with "....." entered. 5. A checkbox labeled "You agree to the terms of use and acknowledge the privacy policy." which is checked. 6. A blue "Start Participating" button at the bottom right.

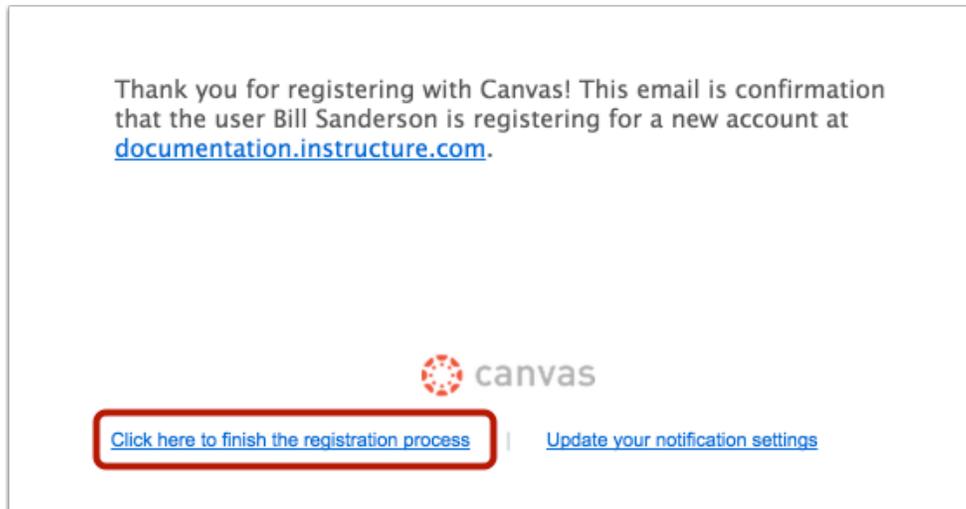
Use Canvas

While your account is not entirely set up, you can begin participating in Canvas immediately by clicking the Get Started button. To finish registering for Canvas, log into your email account.

A screenshot of a "Welcome to Canvas!" message window. The window has a title bar with "Welcome to Canvas!" and a close button. The main content area contains two paragraphs of text. The first paragraph says: "Your account is almost set up. To finish, please check your email at **bill.sanderson.canvas@gmail.com** to set your password." The second paragraph says: "You can start participating now, but you must set a password before you can log back in." At the bottom right, there is a blue "Get Started" button with a red border.

Complete Registration Process

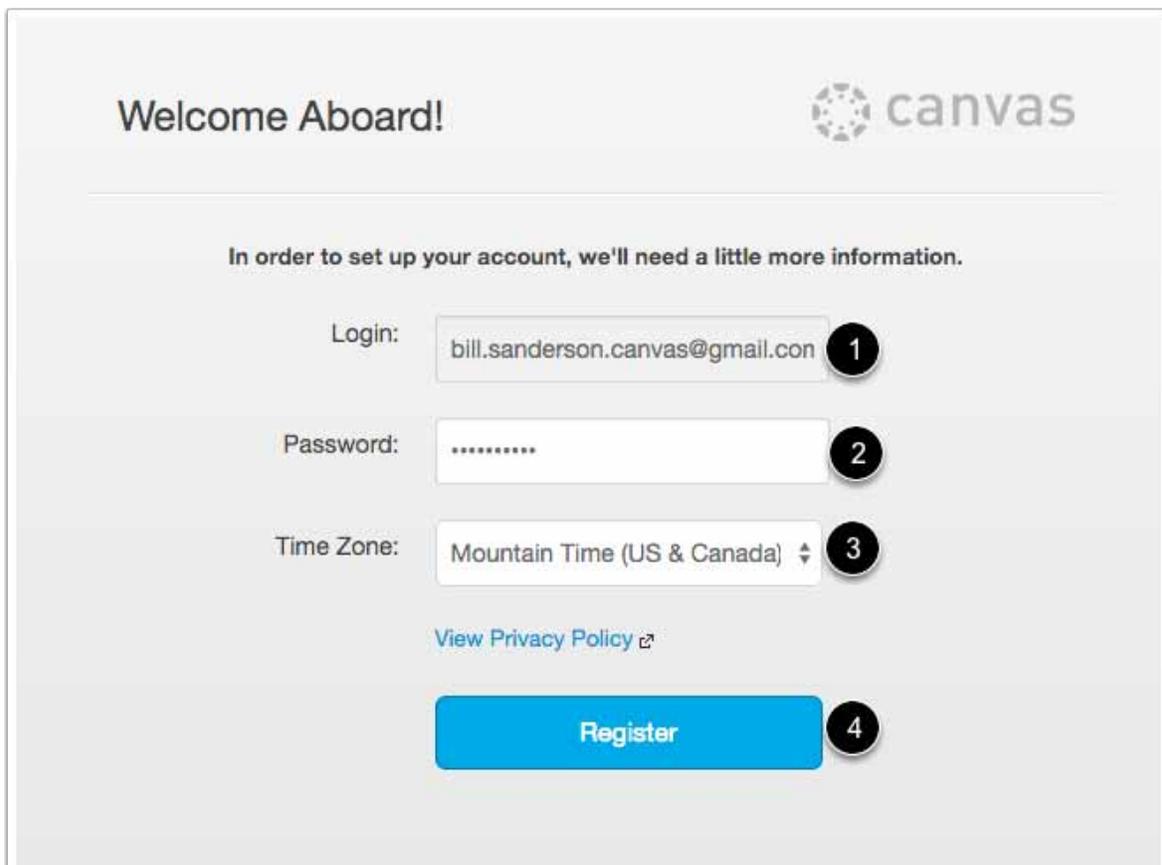
Open the email from Instructure Canvas. Click the link provided to visit the provided URL and complete the registration process.



Register for Parent Account

To complete the registration process fill out the following fields:

1. Verify your email in the login field.
2. Set your password by typing in the password field.
3. Set your timezone by selecting the time zone drop-down menu.
4. Click the Register button. You will be redirected to the Canvas URL login page for your account.



A screenshot of the Canvas registration form. The page has a light gray background. At the top left, it says "Welcome Aboard!". At the top right is the Canvas logo. Below the logo, it says "In order to set up your account, we'll need a little more information." There are three input fields: "Login:" with the value "bill.sanderson.canvas@gmail.com", "Password:" with masked characters "*****", and "Time Zone:" with a dropdown menu showing "Mountain Time (US & Canada)". Below the fields is a link "View Privacy Policy" with an external link icon. At the bottom is a blue "Register" button. Numbered callouts (1, 2, 3, 4) are placed to the right of each field and the button respectively.

View User Dashboard

View the user dashboard for your Canvas account.

The screenshot shows the Canvas user dashboard. At the top, a green banner indicates "Registration confirmed!". Below this is a dark navigation bar with the Canvas logo and links for "Courses", "Grades", and "Calendar". On the right side of the navigation bar, the user's name "Bill Sanderson" and links for "Inbox", "Settings", "Logout", and "Help" are visible. The main content area is divided into two columns. The left column features a "Configure Communication Preferences" section with an information icon and a button. Below this is a "Recent Activity" section with a message stating "No Recent Messages". The right column is titled "Coming Up" and lists two upcoming assignments: "Group Asg + Manual PR" due tomorrow and "Unit 2 Assignment" due on Tuesday. A "View Calendar" link is also present.

View Course

In Global Navigation, click the Courses link [1], then click the name of the course [2].

The image compares the Legacy UI and the New UI for viewing a course. On the left, the Legacy UI shows a dark navigation bar with "Courses", "Grades", and "Calendar" links. A circled "1" points to the "Courses" link. Below the navigation bar, a list of courses is shown, with "History 101" circled and labeled with a "2". On the right, the New UI shows a "Courses" panel with a close button. A "Courses" link in the Global Navigation is circled and labeled with a "1". In the course list, "History 101" is circled and labeled with a "2".